



Active Community Fund 2021 - 2022
GRANT APPLICATION FORM

Section A: You and your community group	Complete details
Community Group Name and charity/company number (if applicable)	
Parish name	Westhampnett Parish Council
Postal address	Oak Tree Cottage, Claypit Lane, Westhampnett, PO18 0NU
Postcode	PO18 0NU
Your name	Linda Lanham
Position	Parish Clerk
Daytime phone number	01243 536859
Email address	westhampnettclerk@gmail.com

Section B: Payment information

Payment will be via bank transfer

Successful applications for funding will usually be paid by bank transfer. Successful applicants will be asked for bank detail upon confirmation of successful application

Section C: Authorisation

If this application for funding is successful, this group undertakes to:

Complete an evaluation sheet 6 months after funding is awarded, if required, outlining how the grant was spent and the value of the project to the local community

Participate in promotional activities

Declaration: I have read and understood the terms and conditions and declare that, to the best of my knowledge, the information provided on this form is true and accurate

Signature of Applicant

Linda Lanham

Date 14/03/22



Section D: Your funding application	Complete details
Community Group	
Project Title	New Barn Hill and New Road Junction Flood Relief, Westerton
Description of issues, needs and/or initiatives Extensive flooding on corner of New Barn Hill and New Road, Westerton due to surface water being unable to flow as no drains under road to connect ditch to existing partial drainage system. Surface water gathers on the corner leading to ice forming in winter on the corner of the crossroads.	
Brief description of proposed works or activity Install new Headwall to ditch. Install new sections of pipework and gullies to connect to existing network Install new kerb apron to existing gully Reprofile carriageway surface, add new radius kerb Clear and excavate ditch line to increase capacity Jet pipes, empty gully pots and chambers	
How long has the community been aware of the issue or needs you aim to address? More than 15 years, but worse in more recent years due to heavier rainfall, and lack of drainage capacity.	
What are the Operation Watershed objectives this work will achieve? <i>(please tick)</i>	
Protects homes, properties, businesses and access from flooding	Yes
Improves and or develops 'Community Commitment' to deliver the project including all and any future maintenance	Yes
Makes material change improvements to existing infrastructure	Yes
Improves local understanding of maintenance, obligations and responsibilities	Yes
Improves maintenance and or increases capacity of drainage and watercourse	Yes
Supports development of joint working with other groups addressing flood issues	
What will the scheme protect? <i>(please tick)</i>	
Residential properties (Number)	52
Commercial Premises (Number)	0



Section D: Your funding application	Complete details	
	Public Highway	Yes

Has the project identified any vulnerable people who will benefit from this work/activity?	No
Does the project align with any existing emergency plan or is this something that will be looked at as part of the project?	No
Who is going to do the work for you? Nominated Contractor	Contractor from list below
Community Volunteers	Not for works, but afterwards for keeping clear
For contracted works what is the estimated cost of the proposed project? <i>(Please provide competitive quotes from 3 contractors):</i>	<p>1 Landbuild (quote 20/01/22 at £21,104.28 +VAT, revised on 11/03/22 at £22,184.28 + VAT)</p> <p>2 B&M Plant Hire (Sussex) Limited (quote 25/02/22 at £31,624 plus VAT)</p> <p>3 Hamilton Construction Services (asked for quote 09/02/22, chased 3 times, no reply)</p> <p>4 E P Clark & Co Ltd (asked for quote 09/02/22 – no quote as ceased to trade)</p>
Total amount of grant funding you are applying for:	<p><u>Updated 14/03/22</u></p> <p>The 2 quotes are now on a similar basis. As Landbuild is substantially less it would seem best practice to go with that one at £22,184.28.</p> <p><u>Original 28/02/22</u></p> <p>The 2 quotes are not done on the same basis, so a direct comparison is not possible.</p> <p>Please see Notes within the B&M quote. B&M have included jetting and emptying which is an integral part of the job to ensure all is flowing at the time the work is done.</p> <p>It is assumed that as Landbuild have not shown this they believe that WSCC Highways will do the equivalent jetting and emptying. If so, would Highways be able to do this? And would they be able to do this at the time the work is carried out to ensure all is flowing?</p> <p>Both contractors discussed the work with Darren Norris of Goodwood estate.</p>



	<p>£31,624 as B&M Plant quote is preferred. Otherwise £21,104.28 if Landbuild quote would have to be accepted, but on condition that WSCC do the jetting and emptying at the time of the works.</p>
Identify any match funding for project	None

Community Commitment Statement: *Please provide a statement detailing;*

What the Group is contributing to the delivery of this project in terms of management, funding, volunteers;

What the Group will contribute to further outcomes after completion of this project;

What commitment the Group will make to ongoing maintenance where appropriate;

How this project will bring your community closer together.

Westhampnett Parish Council will be involved in the delivery of the project, with the nominated contractor, and WSCC.

The local community of Westerton is represented by a Westhampnett Parish Councillor who is also a Westerton resident, along with a long standing Westerton resident with knowledge of the issues.

Thereafter Westhampnett Parish Council and Westerton residents will keep a close eye on the drainage and ensure the gullies and ditches are flowing. Any small maintenance will be undertaken by the Volunteers and larger works may be requested from Goodwood if on their land, or WSCC as appropriate.

More residents in Westerton are now involved in their hamlet due to a new WhatsApp group and Volunteers are available to assist with remedial works if needed.



The authority is under a duty to protect the public funds it administers, and to this end may use

Name of WSCC County Councillor: Click here to find your councillor	Jeremy Hunt	
Member Signature:	Jeremy confirmed at the Westhampnett Parish Council meeting on 14th February 2022 that he supports this application, and this is Minuted.	
Project Title:	New Barn Hill and New Road Junction Flood Relief, Westerton	
County Councillor signature		
C&ED Officer Name		
C&ED Contact Details		

the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information see: westsussex.gov.uk/watershed

Please note – Communities receiving funding will be listed on the WSCC [website](#). All personal and financial details will be redacted.